



## STUDENT CHAPTERS COMMITTEE

### STUDENT CHAPTER APPLICATION CHECKLIST

- A cover letter stating your interest to be considered for affiliation as a Student Chapter of HFEM
- A complete *Student Chapter Application Form (Form no: SC01)*
- A support letter from the Faculty Advisor
- A permission letter from the Host-Institution Management
- A list of members of the prospective chapter including the name, address, email, and matric number. The list need to be certified by the Faculty Advisor. (Note: Minimum number of student is five)
- Constitution and Bylaws of the Chapter